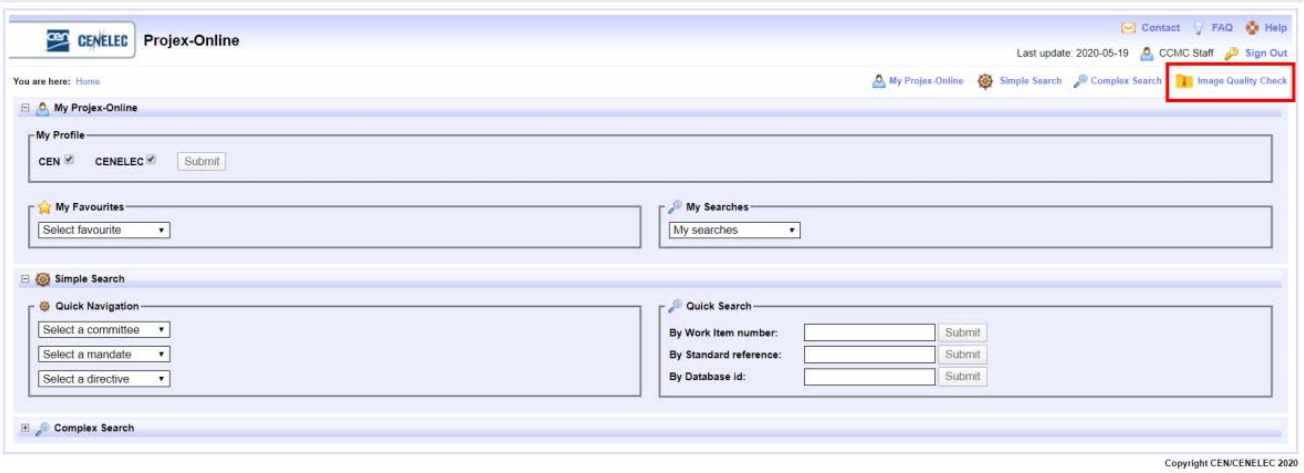
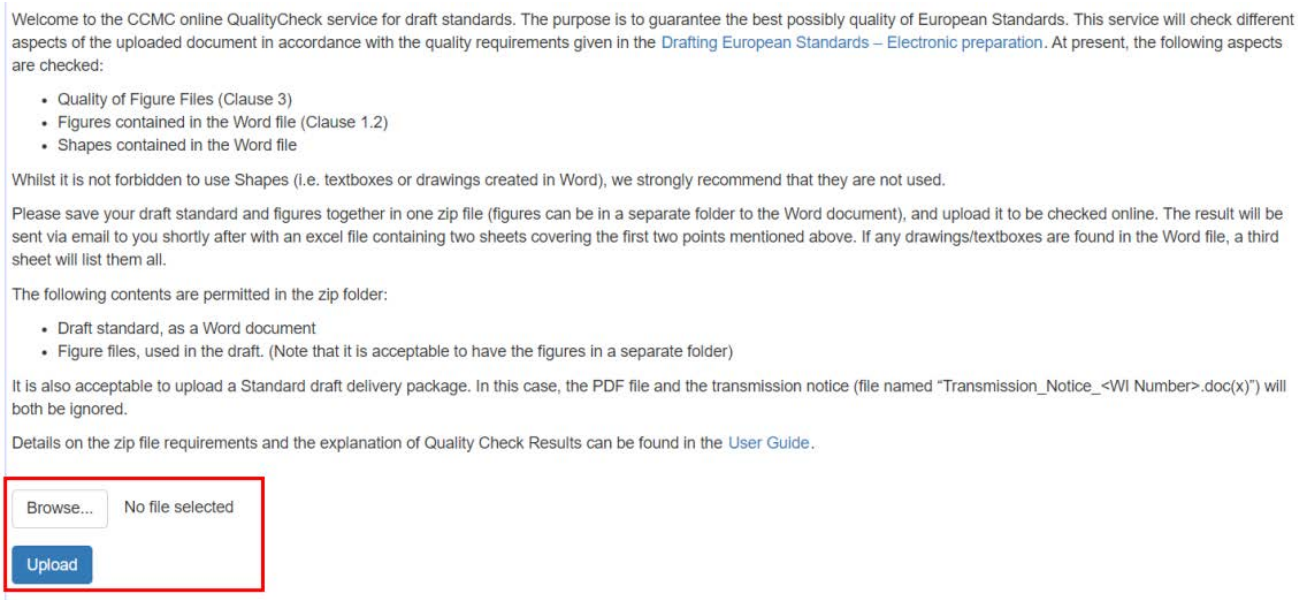
EXAMPLE 9 Using the Image Check Tool.

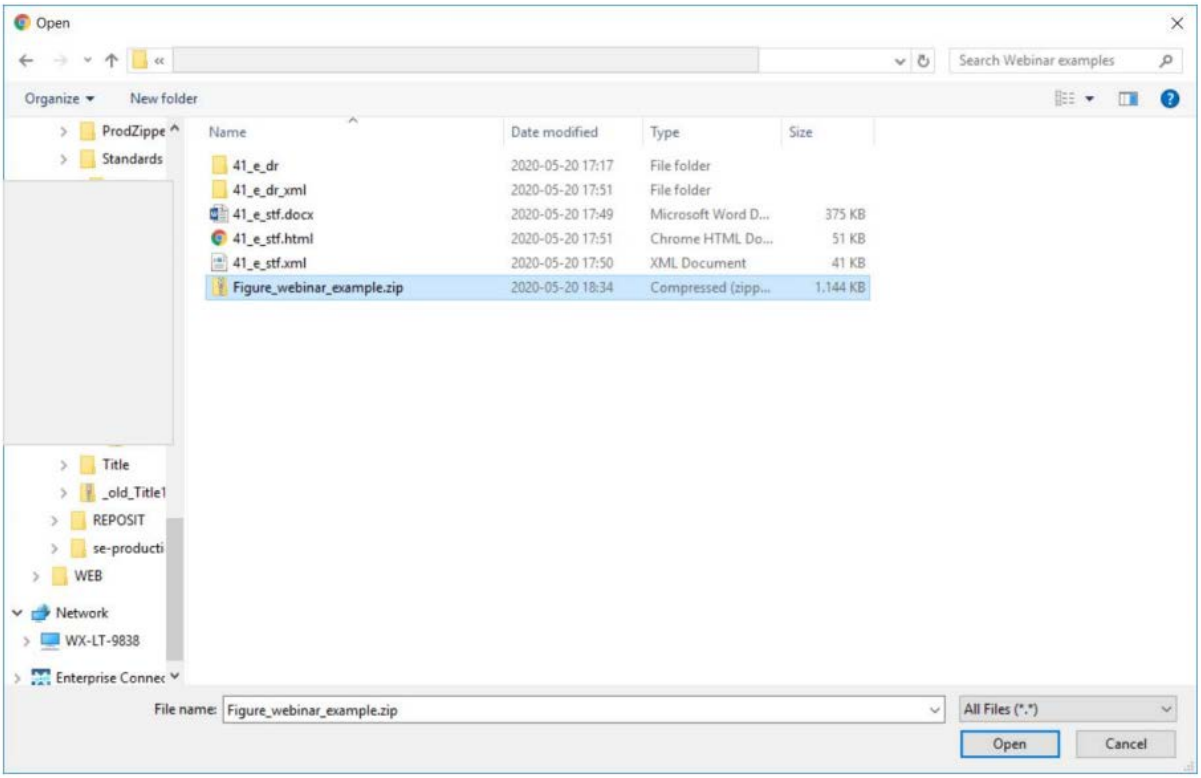
The image check tool can be found on ProjexOnline, in the top-right-hand corner of the page.



Click the link to navigate to the following page:



At the bottom of the page, a zip-file can be uploaded.



The user uploads a zip file containing the figure files and the Word document deliverable.

Once the zip file has been assessed by the tool, the user will receive an email with an Excel sheet attached. This Excel sheet contains the quality check details of the figures.

Filename	Width (px)	Height (px)	ResolutionX	ResolutionY	Colored	Compression	Single Layer/Page	Comments
11_001a.tif	957	581	600	600	No	CCITT4	Yes	QC OK
11_001b.tif	385	581	600	600	No	CCITT4	Yes	QC OK
11_001c.tif	961	580	600	600	No	CCITT4	Yes	QC OK
11_001d.tif	824	580	600	600	No	CCITT4	Yes	QC OK
11_002a.tif	1526	406	600	600	No	CCITT4	Yes	QC OK
11_002b.tif	1330	456	600	600	No	CCITT4	Yes	QC OK
11_002c.tif	1021	427	600	600	No	CCITT4	Yes	QC OK
11_002d.tif	856	406	600	600	No	CCITT4	Yes	QC OK
11_002e.tif	1289	406	600	600	No	CCITT4	Yes	QC OK
11_002f.tif	1289	459	600	600	No	CCITT4	Yes	QC OK
11_003a.tif	1492	474	600	600	No	CCITT4	Yes	QC OK
11_003b.tif	1189	331	600	600	No	CCITT4	Yes	QC OK
11_003c.tif	1067	799	600	600	No	CCITT4	Yes	QC OK
11_004.tif	2037	666	600	600	No	CCITT4	Yes	QC OK
11_005.tif	3562	929	600	600	No	CCITT4	Yes	QC OK
11_006.tif	3836	866	600	600	No	CCITT4	Yes	QC OK
11_007a.tif	1100	1132	600	600	No	CCITT4	Yes	QC OK
11_007b.tif	1030	856	600	600	No	CCITT4	Yes	QC OK
11_008a.tif	939	375	600	600	No	CCITT4	Yes	QC OK
11_008b.tif	939	558	600	600	No	CCITT4	Yes	QC OK

GRAPHIC_FILE_AUDIT FIG_IN_WORD_QC

Ready

Graphic_File_Audit, showing the figures contained in the text and whether they conform to the technical requirements

Page n°	Figure n° in page	Linked filename	Height scale	Width scale	Height	Width	Cropping	Comments
69	1	5_001.tif	100	97	40	50	0 0 0 0	The scale should be 100
72	1	5_002.tif	100	101	48	59	0 0 0 0	QC OK
74	1	5_003.tif	100	99	47	56	0 0 0 0	QC OK
90	1	7_001a1.tif	100	100	36	37	0 0 0 0	QC OK
90	2	7_001a2.tif	100	100	37	45	0 0 0 0	QC OK
91	1	7_001b.tif	100	100	30	36	0 0 0 0	QC OK
91	2	7_001c1.tif	100	100	34	28	0 0 0 0	QC OK
91	3	7_001c2.tif	100	96	26	25	0 0 0 0	The scale should be 100
92	1	7_002.tif	100	100	33	81	0 0 0 0	QC OK
93	1	7_003.tif	100	100	55	95	0 0 0 0	QC OK
99	1	7_004a.tif	100	100	32	41	0 0 0 0	QC OK
99	2	7_004b.tif	100	100	32	43	0 0 0 0	QC OK
101	1	7_005a.tif	100	100	53	64	0 0 0 0	QC OK
101	2	7_005b.tif	100	100	46	57	0 0 0 0	QC OK
108	1	8_001.tif	100	100	41	119	0 0 0 0	QC OK
109	1	8_002.tif	100	100	38	104	0 0 0 0	QC OK
110	1	8_003.tif	100	100	54	168	0 0 0 0	QC OK
114	1	8_004a.tif	100	100	27	25	0 0 0 0	QC OK
114	2	8_004b.tif	100	100	36	49	0 0 0 0	QC OK
115	1	8_005.tif	100	100	45	60	0 0 0 0	QC OK

GRAPHIC_FILE_AUDIT FIG_IN_WORD_QC

Ready

Fig_In_Word_QC, showing the links to figures and whether they are correctly linked

In the example above, the scale (sizing) of the figure is outside the tolerances given in clause 3.2.5. The comments field gives detailed information on the issue.

This tool will not identify any duplicate or incorrect numbering of figure files/titles.

Problematic links will also be identified with a yellow highlight (see below).

Page n°	Figure n° in page	Linked filename	Height scale	Width scale	Height	Width	Cropping	Comments
5	1	Not linked	100	100	18	65	0 0 0 0	The image should be linked
5	2	Not linked	100	100	12	72	0 0 0 0	The image should be linked
5	3	002b.tif	100	100	13	70	0 0 0 0	QC OK

GRAPHIC_FILE_AUDIT FIG_IN_WORD_QC

This highlight will appear in the following cases:

- A figure is inserted without a link, and a figure file exists
- A figure is inserted without a link, and no figure file exists