

RESOLUTION CA 4/1996

Subject: Electronic handling of documents

The CEN/CA

- recalling its resolution CA 5/1995 which emphasizes the need for improving electronic handling of documents and the progress report given in document CA N 856;
- considering the rapid rise of the cost of circulation of documents by CEN/CS, caused by the increased production level;
- considering that CEN members are invited to make full use of the available electronic tools for communication in CEN, in order to reduce operating costs across the CEN system;
- noting the resolution BT 44/1995 which requests the Board to set up target dates for the implementation of this policy;

Decides that:

- circulation of documents in paper form will be limited as far as reasonably possible when operational electronic alternatives exist and that the CEN members will take all measures so that all documents be forwarded to CEN/CS both on paper and electronic form as from 1st July 1996; documents relating to standards production processes will be sent to and from CEN/CS in one copy only. Members wishing to receive more than one copy will be charged for the extra cost;
- from 1st July 1996, CEN/CS will be entitled to refuse the processing of the draft or adopted ENs which are not communicated in a diskette or other electronically readable and reproducible format (except for tables and drawings);

from 1st July 1996, CEN/CS will transmit to members in electronic format (to be agreed between CEN/CS and the members) all drafts and adopted texts made available by TCs in diskette format enlightening any charges introduced at CEN/CS and will not accept formal votes (on EN, ENV, ...) which are not cast by electronic means.