

BT ACTIONS TO SPEED UP THE DEVELOPMENT OF EUROPEAN STANDARDS & OTHER CEN DELIVERABLES

Summary of CEN actions

Title of action (BT resolution)	Objective	Information/Alerts on approaching deadlines	Expected TC action	Follow-up
<p>Implementation of a 3 month Enquiry procedure with associated weighted vote and optional Formal Vote for CEN home-grown projects</p> <p>(Decision BT 35/2014)</p>	<p>The timeframe for the CEN Enquiry is reduced from 5 to 3 months.</p> <p>For projects that are approved by the CEN members during the Enquiry, it is possible for the responsible technical body to decide to skip the Formal Vote procedure and go straight to publication. This option gives flexibility to technical bodies for projects that reach consensus among the members at the early stage of Enquiry without the need to go through a second voting procedure, allow a speedier delivery to market of the European Standard.</p>	<p>The regular 3-year timeframe alert system in Projex-Online applies.</p> <p>NOTE Work items under the Vienna Agreement ISO lead are excluded.</p>	<p>TC shall make a draft available to CCCMC by the deadline indicated.</p> <p>A prerequisite for a project to skip Formal Vote is Approval = 71% positive weighted vote & simple majority (IR2, 6.1.4 & 6.2.1).</p> <p>A TC decision is required, to be taken by simple majority and provided to tcminares@cencenelec.eu</p> <p>When a project skips FV, the TC must also notify the Publications' Unit by uploading an Electronic Transmission Notice for CCCMC on eTrans (folder 3.1.5)</p> <p>No finalized text is to be delivered to CCCMC because the CA 7 Decision applies – i.e. CCCMC to finalize publication</p>	<p>If a draft is not received by the specified deadline, the work item is deleted and CCCMC confirms the deletion to the relevant TC secretary.</p>
<p>3-year timeframe</p> <p>(Resolutions BT 34/2002, BT 42/2003 and 42/2008)</p>	<p>To ensure that all work items created after 2002-10-31 to result in EN, TS or TR follow the 3-year timeframe (or variant timeframes as approved by Resolution BT 42/2003).</p> <p>(Work items shall not exceed the maximum timings set by BT</p>	<p>1. CCCMC identifies every month the work items for which a draft should be made available to CCCMC within 6 months for an adoption procedure, in accordance with the schedule approved by BT (see document BT N 8140)</p> <p>NOTE Work items under the Vienna Agreement ISO lead are excluded.</p>	<p>TC shall make a draft available to CCCMC by the deadline indicated.</p> <p>In exceptional circumstances, a TC can claim one tolerance of 9 months, for justified reasons, during the development process (delegated decision).</p>	<p>If a draft is not received by the specified deadline, the work item is deleted and CCCMC confirms the deletion to the relevant TC secretary.</p>

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	between important stages in the development of EN, TS and TR, noting that under the terms of the 3-year timeframe, BT allows TC to apply for one 9 month tolerance during the development process.)	2. CCCMC sends every month an email message to the responsible TC Secretary indicating the work items for which a draft should be sent to CCMC, with the corresponding deadline. NOTE The alerts are also available in PROJEX-ONLINE.		
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Work items stuck before FV/UAP (Resolution BT 39/2004)	To “unblock” all work items for which a draft has been received at CCMC for Formal vote or UAP more than 6 months in the past but for which the vote has not been launched.	1. From October 2004, CCMC identifies each month the work items for which a draft has been sent to CCMC for submission to Formal Vote or UAP more than 6 months before and for which the Formal Vote or UAP has not yet been launched. (This may be due to an insufficient level of quality of the draft or a negative assessment by a CEN Consultant). 2. CCMC sends an email message listing the work items to the responsible TC secretary stating that a revised draft must be sent to CCMC within 3 months and that any work item for which that does not happen shall be deleted. NOTE The alerts are also available in PROJEX Online.	TC shall make a revised draft available to CCMC by the 3 month deadline.	If no revised draft is received by the 3 month deadline, the work item is deleted and CCMC confirms the deletion to the responsible TC secretary.
Negative Formal vote or UAP (Resolution BT 37/2004)	To ensure timely progress of work items after a negative Formal Vote or UAP.	From October 2004 CCMC identifies each month the work items for which the negative result of a Formal Vote or UAP has been made available more than 3 months before and for which a revised draft is not yet available for submission to an adoption procedure;	TC shall make a revised draft available to CCMC within 6 months of the availability of the negative results of the Formal Vote or UAP.	If no revised draft is received within 6 months of the availability of the negative results of the formal vote or UAP, the work item is

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		<p>1. CCMC sends an email message listing the work items to the responsible TC secretary stating that a revised draft must be sent to CCMC within 6 months from availability of the negative results of the Formal Vote or UAP and that any work item for which that does not happen shall be deleted</p> <p>NOTE The alerts are also available in PROJEX Online.</p>		deleted and CCMC confirms the deletion to the relevant TC secretary.
<p>Final drafts stuck after positive Formal Vote</p> <p>These appear in the Annex 5 of the monthly <i>Production Statistics</i> (issued by CCMC)</p> <p>(Resolution BT 4/2003)</p>	<p>To ensure that final drafts for which the voting results were circulated more than 6 months in the past (for EN) or for which the vote was launched over 9 months in the past (for TS) progress without further delay.</p>	<p>1. Every month CCMC issues the Production statistics to CEN members, Annex 5 which identifies all final drafts for which the voting result is positive and the finalization of which is the responsibility of the relevant National Member.</p> <p>2. Every month CCMC reviews the latest Annex 5 to identify the final drafts for which the voting result was circulated more than 6 months in the past (for EN) or for which the vote was launched more than 9 months in the past (for TS).</p> <p>For each of these final drafts CCMC sends a letter to the CEO of the responsible National Member (with copy to the relevant BT member) reminding them that BT has decided that if the document is not finalized within 3 months it will be finalized by CCMC in cooperation with the TC chairman and the corresponding costs charged to that National Member (for EN), or the corresponding work item will be deleted (for TS).</p>	<p>Action allowed to TC/National Member: TC/National Member shall submit the finalized draft to CCMC (for EN and TS) within 3 months of the date of the letter.</p>	<p>CCMC reports the status of the final drafts, for which letters have been sent to National Members, to BT/TCMG.</p>