

DECISION BT C094/2021

Subject: Reference documents in Committee Internal Balloting (CIB)

BT,

- considering
 - decision BT 037/2020, in particular the importance of drafting clear and unambiguous texts for CIB, with complete reference documents;
 - that several templates for CIB are available in the ballot portal and that the templates have to be used for all ballots falling under the same category e.g. 'Adoption of a New Work Item';
 - the outcome of the web-meeting held on 2021-04-19, where members agreed on the need to give clearer instructions on reference documents (thus aligning with the practice in CENELEC);
- decides that
 - all CIB ballots have to be accompanied by a reference document (i.e. a N-document) - such as the NWIP form or draft decision - that is added to the ballot;
 - for all ad-hoc ballots (Ad-hoc internal ballot template) the TB secretary shall give the questions not only in the ballot portal but also in the accompanying reference document;
- asks CCMC to update the guidance page on CEN BOSS about CIB and inform TBOs accordingly.

This decision is applicable as from: 2021-05-19