



The default timeframe for the development of European Standards

Rules and implementation system

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1 Scope

The provisions described in this document apply to the development of CEN deliverables that are under the full responsibility of CEN technical bodies and CCMC. CEN deliverables prepared by an associated standards body (e.g. ASD-STAN) or under ISO lead within the framework of the Vienna Agreement are excluded.

The aim of these provisions is to shorten the development time of CEN deliverables

2 Development of ENs

Timeframe

The deadlines for the main steps in the process are mentioned in the table below, where t_0 is the date of registration of the active work item:

Step (stage-code)	Deadline
Dispatch of Enquiry draft to CMC (30.99)	$t_0 + 8$ months
Submission to Enquiry (40.20)	$t_0 + 11,5$ months
Closure of Enquiry (40.60)	$t_0 + 14,5$ months
Dispatch of Formal Vote draft to CMC (45.99)	$t_0 + 22,5$ months
Submission to Formal Vote (50.20)	$t_0 + 23,5$ months
Closure of Formal Vote (50.60)	$t_0 + 25,5$ months
DAV/Definitive text available (60.60)	$t_0 + 28,5$ months

The responsible CEN/TC is allowed to decide (through a formatted Resolution) on a tolerance of 9 months at any stage in the process, before stage 45.99. Such a decision leads to a postponement by 9 months of the deadlines for all steps not yet reached at the moment the responsible CEN/TC takes such a decision. Only one tolerance is allowed during the development of any EN.

A decision to carry out a second CEN Enquiry does not lead automatically to a postponement of the above-mentioned deadlines. If a CEN/TC concludes that a postponement of a deadline is needed in order to be in a position to carry out a second CEN Enquiry (which will be generally the case), it should decide on a 9 month tolerance, as specified in the previous paragraph.



Monitoring and associated decisions

The IT system identifies the work item for which a draft should be made available to CMCC within 6 months for submission to CEN Enquiry or Formal Vote (deadlines for stage 30.99 and 45.99, as stipulated in the above table) and flags these items as 'Alert 4' in PROJEX-ONLINE. Moreover, the same information is sent by email to the Secretary of the responsible CEN/TC on a monthly basis. Any overdue work item is deleted at the latest within one month after the deadline. However, any draft sent to CCMC for submission to CEN Enquiry or Formal Vote strictly within this one month period, is accepted.

Note : Work items financed by EC/EFTA are not monitored against the above-mentioned deadlines but against the dates as stipulated in the relevant contract.

3 Development of CEN/TSs

Timeframe

The deadlines for the main steps in the process are mentioned in the table below, where t_0 is the date of registration of the active work item:

Step (stage-code)	Deadline
Dispatch of draft to CMC for submission to approval procedure (30.99)	$t_0 + 12$ months
Submission of draft to approval procedure (50.20)	$t_0 + 15,5$ months
Closure of vote (50.60)	$t_0 + 18,5$ months
DAV/Definitive text available (60.60)	$t_0 + 21,5$ months

The responsible CEN/TC is allowed to decide on a tolerance of 9 months at any stage in the process, before stage 30.99. Such a decision leads to a postponement by 9 months of the deadlines for all steps not yet reached at the moment the responsible CEN/TC takes such a decision. Only one tolerance is allowed during the development of any CEN/TS.

Monitoring and associated decisions

An IT system identifies the work item for which a draft should be made available to CCMC within 6 months for submission to the approval procedure (deadlines for stage 30.99, as stipulated in the above table) and flags these items as 'Alert 4' in PROJEX-ONLINE. Moreover, the same information is sent by email to the Secretary of the responsible CEN/TC on a monthly basis. Any overdue work item is deleted at the latest within one month after the deadline. However, any draft sent to CCMC for the approval procedure strictly within this one month period, is accepted.

Note: Work items financed by EC/EFTA are not monitored against the above-mentioned deadlines but against the dates as stipulated in the relevant contract.

4 Development of CEN/TRs

Timeframe

The deadlines for the main steps in the process are mentioned in the table below, where t_0 is the date of registration of the active work item:

Step (stage-code)	Deadline
Dispatch of draft to CMC for submission to approval procedure (30.99)	$t_0 + 12$ months
Submission of draft to approval procedure (50.20)	$t_0 + 13,5$ months
Closure of vote (50.60)	$t_0 + 16,5$ months
DAV/Definitive text available (60.60)	$t_0 + 18,5$ months

The responsible CEN/TC is allowed to decide on a tolerance of 9 months at any stage in the process, before stage 30.99. Such a decision leads to a postponement by 9 months of the deadlines for all steps not yet reached at the moment the responsible CEN/TC takes such a decision. Only one tolerance is allowed during the development of any CEN/TR.

Monitoring and associated decisions



An IT system identifies the work item for which a draft should be made available to CCMC within 6 months for submission to the approval procedure (deadlines for stage 30.99, as stipulated in the above table) and flags these items as 'Alert 4' in PROJEX-ONLINE. Moreover, the same information is sent by email to the Secretary of the responsible CEN/TC on a monthly basis. Any overdue work item is deleted at the latest within one month after the deadline. However, any draft sent to CCMC for the approval procedure strictly within this one month period, is accepted.

Note: Work items financed by EC/EFTA are not monitored against the above-mentioned deadlines but against the dates as stipulated in the relevant contract.